



CALL TO ARTISTS – Bright Lights Windsor WARMING SHELTER/ART INSTALLATION

Deadline for Submissions	October 23, 2018 – 3pm
Winning project announcement	October 25, 2018
Project Installation Deadline	November 23, 2018
Please send all applications electronically to	mstaadegaard@citywindsor.ca

The City is seeking to commission a local **architect, student of architecture, landscape architect, interior designer, artist, industrial designer** or Multi-disciplinary team to create 1 of 4 warming shelters that will be integrated into **Bright Lights Windsor**. The commissioned shelter must be installed no later than November 23, 2018. Applicants may apply to construct one or all four of the warming shelters with the deadline remaining firm.

PROJECT INTENT

When we look back on our favourite memories of the season, there's always lights ... twinkling colours revealing the joy in everyone's eyes. Creating those memories was the reason we bundled up and headed out together.

Bright Lights Windsor was a place for those memories to be created, a spectacular backdrop of thousands of lights and stunning displays, a wonderland to share with family and friends. Visitors created memories that will last a lifetime. Bright Lights Windsor aims to unify within the theme of light which is shared through holiday traditions of countless cultures and faiths around the world. Light symbolizes warmth, peace and togetherness around the world.

ELIGIBILITY

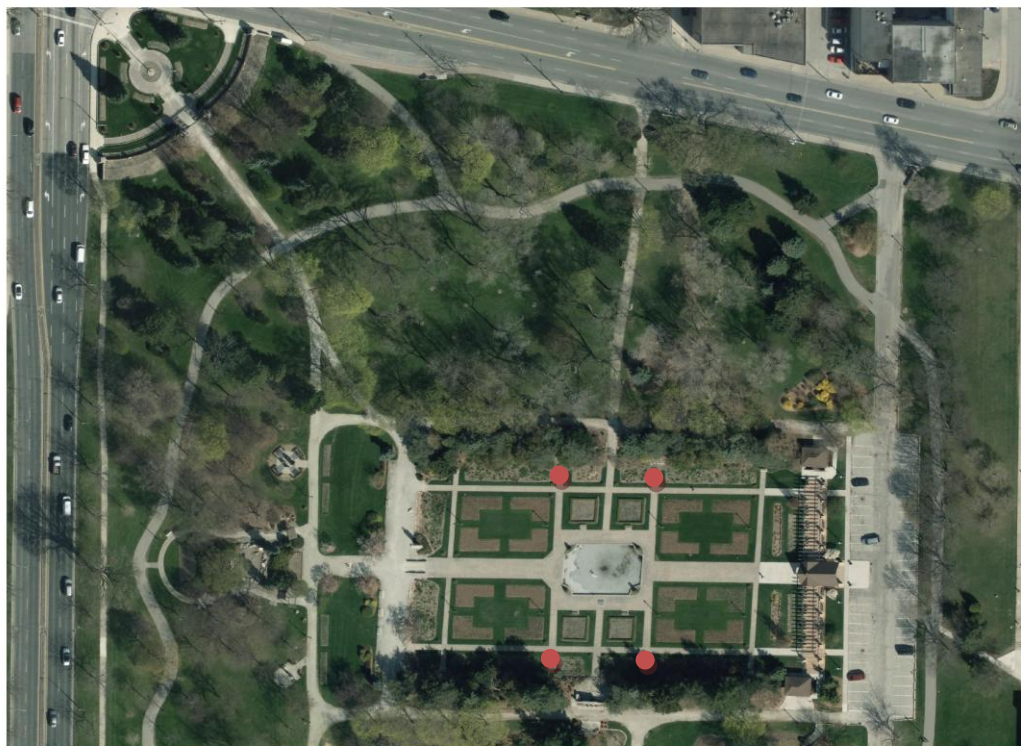
The competition is open to applicants living in the City of Windsor or within Essex County. Applications may be made by individuals or a group of collaborators (all collaborators must be residents within the region). Multi-disciplinary teams are encouraged including local **architect, student of architecture, landscape architect, interior designer, artist, industrial designer**.

LOCATION AND DESIGN

The City of Windsor is looking to build on the footprint of last year's Festival with the addition of four warming shelters. The Warming Shelters must

- Be accessible
- Provide ease of traffic flow and safety
- Require no electricity
- Not include any form of fire or flammable source
- Fit within the specified footprint of max width: 7ft and max length: 10 ft
- Be portable/collapsible for storage
- Utilize natural resources in construction and take advantage of natural processes in the design to create a heat source and wind barrier for the warming hut
- Encourage a unifying experience of people within the shelter
- Represent/reflect our connection to the River and the Land

Four locations have been identified as installation sites. An aerial map of the relevant sections of Jackson Park can be viewed below. (Marked in red)



BUDGET

Total budget for the series of warming shelters is \$15,000. Each individual warming shelter is commissioned at \$3,750. Please indicate on your application if you are applying to produce all 4 shelters or an individual shelter.

This fee will be inclusive of all project costs including but not limited to:

- Artist fees
- General administration expenses
- All materials and labour
- Fabrication costs including third contracted or third party fees
- Shipping, delivery and installation costs including equipment rentals, labour, utility locates, structural/foundation work
- Stamped engineering drawings need to be provided to the City of Windsor staff prior to the installation of the piece
- Maintenance Manual—including specific requirements for future replacement of materials.
- Artist(s) will be required to sign an Artist Agreement with the City of Windsor.

PAYMENT: Artist(s) will receive 50% upon signing of Artist Agreement, 25% upon studio visit by Project Manager, and remaining 25% upon installation of completed work.

SELECTION CRITERIA

- **(25%) Visual Impact**—aim for the “wow” factor!
- **(25%) Creativity** of approach
- **(25%) Technical Capacity** to include: Durability and maintenance requirements, understanding of project and methodology
- **(25%) Experience** to include: capacity to plan and execute, quality of work as demonstrated in the documentation of past work

MATERIALS AND SITE CONSIDERATIONS

Choice of medium and materials will be up to the discretion of those submitting with the understanding that the completed installation must be able to withstand the variations of weather expected within this region between October and February.

Each piece must meet fire safety standards (ie be fire retardant.)

Expected lifespan of the warming shelter is a minimum of 5 Years for the framework/infrastructure.

The Warming Shelter will be within outdoor public spaces and as such consideration must be taken in terms of use and function of the space surrounding the installation (i.e. sidewalks, trees, and traffic safety) as well as potential vandalism and graffiti.

Scale is important and attention must be paid to the surrounding space. The installation must fit within the space provided with the understanding that the artist will be required to provide engineer stamped drawings of their proposed design and installation procedures in order to ensure a secure installation. Wind loads must be taken into consideration.

Additional consideration needs to be taken into account regarding ease of storage and removal of installation to and from the site location each year for a 5 year period.

The selected installation will not feature any nudity, contemporary political themes or religious imagery, nor will it promote violence, hatred, or contempt against any group on the basis of colour, race, ancestry, religion or ethnic origin.

Copyright and Reproduction: All submissions must be originals and not copies, derivatives or artworks based in any way on other copyrighted or published artwork. All submissions must be executed by the Artist/Artist Collaborators.

The successful artwork will become property of The Corporation of the City of Windsor.

SUBMISSION TO INCLUDE

- Completed and signed application (all sections)
- Current curriculum vitae (CV) of all collaborative members
- Electronic access to an online portfolio
- **Project Information:** Including project description and specifications; Photos and or renderings of the proposed design, including size and materials
- Project timeline - indicating when the project will commence and be completed (Note: Project installation deadline is November 23 2018.)
- **Project Proposal (250-500 words)**
- Names and contact information of three references familiar with your work

Please note, any submissions including photographs and supporting material will not be returned to the applicant. Please do not send originals of your work. At the completion of adjudication applications will be destroyed and disposed of.

APPLICATION PROCESS

- Please send all applications electronically to mstaadegaard@citywindsor.ca
- A jury will be convened to review and adjudicate all applications. The City of Windsor has final approval.
- All decisions are final; not subject to review or appeal.